

# GEORGE MASON MORTGAGE, LLC

*A Subsidiary of CARDINAL BANK*

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## ITEMS NEEDED FOR LOAN APPLICATION

- A copy of your most recent pay stubs covering a 30-day period.
- A copy of your last 2 years w-2s.
- Copies of most recent two months asset account statements on all accounts to include checking, savings, mutual funds, stocks, bonds, 401K and/or IRA accounts. Please provide all pages for each statement.
- Check payable to “George Mason Mortgage, LLC” in the amount of \$450.00. This application fee allows George Mason Mortgage to cover the costs of your appraisal and credit report.
- Name, address, and phone number of landlord/mortgage company for past 2 years.
- Divorce decree, separation agreement, and property settlement agreement, if applicable.
- Copy of car title if auto is owned free and clear and is four years old or less.
- Complete tax returns and all schedules for most current two tax years and a current 1 year lease for all investment properties owned.
- Copy of ratified sales contract, if available.

### **Additional information required for self employed or commissioned borrowers:**

- Complete federal individual tax returns with all schedules, w-2's and 1099s. Please also provide corporate, S-corp, or partnership returns, if applicable. Please provide information for most current two tax years.
- Year to Date Profit and Loss Statement and Balance Sheet dated to within the most recent 90-day period.
- Copy of current Business License.

### **Additional information required if applying for a VA loan.**

- Original Green Certificate of Eligibility.
- Copy of DD 214 or Statement of Service from your commanding officer (stating rank, position and that you are in good standing).

